

Thank you for contacting the Patients' Advisory Committee in Stockholm!

Your opinions and complaints are valuable since they may contribute to better patient care and safety.

## What happens now?

- An administrative officer of the committee will be assigned to handle your case and you will get all information about the committee, its mission and how it operates. You will also receive information about other authorities you can turn to.
- With your permission, we will write to the health care provider. We will attach a copy of your letter with your personal data and request a response to your comments or complaints. This means the health care provider will read your text.
- The health care provider will now have an opportunity to respond to your comments, to explain, and to sort out what happened.
- When we have received an answer, we will send it to you. If you contacted us via 1177.se you will find the answer there. It usually takes a few weeks.
- We hope that you get answers or explanations that you accept. Sometimes though, the dialogue with the health care provider will be continued. It ends when it is no longer necessary, or possible, to pursue it further.

## What to keep in mind when writing to the Patients' Advisory Committee

You can use our form "Complaint about health care services" or visit 1177.se and register your complaint there. You sign in with the help of an e-identification and go to "Regionen rekommenderar" and "Lämna synpunkter och klagomål hos Patientnämnden". However, you need to be registered in Region Stockholm to do this.

- Describe your complaint in short, stick to facts.
- You will need a Power of Attorney if you report someone else's complaint.
- Formulate your questions, preferably in short.
- Indicate when the incident happened, a date is preferable.
- Describe the consequences for you.
- Describe what you would have wanted from the health care provider.
- If you have any suggestions or innovations that may help other patients that you want to share with the health care provider, please list them in the form.
- Please use separate forms if you have complaints on several health care providers.
- If you use the paper form, don't forget to sign it.

## What does the Patients' Advisory Committee do?

- We are an impartial link between the health care providers and the patients.
- Our goal is to assist and support patients and their relatives in their dealings with health care providers. Problems dealt with may include reception, treatment, availability, and financial or administrative questions.
- We do not undertake medical assessments, nor are we able, or indeed allowed, to judge whether the health care provider has acted in a medically correct way or not. Nor are we able to demand that the health care provider makes adjustments based on your claim.
- We notify the IVO (Inspektionen för Vård och Omsorg, Health and Social Care Inspectorate) of conditions that are subject to its regulatory oversight.
- By turning to us, you help highlighting shortcomings and deficiencies in the health care system. All comments that reach us are valuable, since they may contribute to better patient care and safety.

Patientnämndens förvaltning i Stockholm

Phone 08-123 467 00

E-mail registrator.pan@regionstockholm.se

Postal address Box 30198, 104 25 Stockholm

